

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO:** RQ788191

**CAPTION:** DDOE WPD Environmental Education Stream Hydrology Trailer

**PROPOSED CONTRACTOR:** Oklahoma State University

**PROGRAM AGENCY:** District Department of the Environment

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

District Department of the Environment (DDOE) has a need for a contractor to construct an interactive stream demonstration trailer.

**3. ESTIMATED REASONABLE PRICE:**

\$14,000.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Since 2001, Oklahoma State University has constructed many stream hydrology trailers which serve as an interactive teaching tool designed to educate youth, landowners and others about the principles of stream flow, bank erosion, and proper stewardship of creeks and riparian areas.

The District Department of the Environment (DDOE) is implementing a project which educates youth and adults about the environment with an emphasis on the Chesapeake Bay watershed. This project includes the execution of the Chesapeake Bay Program's Education Initiative and providing "Meaningful Watershed Educational Experiences" to youth.

DDOE now has a need to purchase an interactive environmental education display (ie. watershed trailer) to use at events such as the environmental fair and other events where students are present. The display will teach about hydrology, land use decisions, and how pollution can be prevented by actions on the landscape. This stream demonstration trailer which is able to educate, at one time, 10-20 students and/or adults about watershed processes and techniques for controlling nonpoint source and stormwater runoff.

Oklahoma State University, the only design contractor of this nature, has the design document, intimate knowledge of these education trailers and staff readily available to complete the design in a timely manner and at a reasonable price.

Based on the above and for continuity of services and agency oversight, it is in the best interest of the District to allow Oklahoma State University, the original design contractor, perform the required additional work.

**5. CERTIFICATION BY AGENCY REPRESENTATIVE:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sheila Besse  
Associate Director  
District Department of the Environment  
Watershed Protection Division

**6. CERTIFICATION BY THE MANAGER OF CONSTRUCTION SERVICES:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gena Johnson  
Contracting Officer

### **DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the single available source method of procurement.

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Date

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James D. Staton, Jr.  
Chief Procurement Officer